



Beckie Cato, AICP
Planning and Zoning Director

Santa Rosa County Development Services

Tony Gomillion
Public Service Director



Rhonda C. Royals
Building Official

LICENSING DOCUMENTS REQUIRED FOR LICENSE REGISTRATION

- ☐ Copy of Florida State registered / certified license.
- ☐ Copy of certificate of liability insurance (300K/OCCURRENCE – 600K/GENERAL AGG). SRC must be listed as certificate holder, 6051 Old Bagdad Hwy, #202, Milton, FL 32583.
- ☐ Copy of Workers Comp or Exemption, whichever applies to the qualifier. If insured is out of state, it must indicate that FL workers are covered.
- ☐ Copy of Business Tax Receipt (fka Occupational License). If no office within FL, this isn't required.
- ☐ Copy of Qualifier's Drivers License
- ☐ Payment of \$150 for FL State Registered or locally licensed contractor, \$25 payment for FL State Certified contractor.
- ☐ Qualifier's (Licensee) Name _____
- ☐ Business Name _____
& Address _____

- ☐ Telephone _____
- ☐ Email Address _____
- ☐ Fax _____
- ☐ Hold Harmless Agreement - notarized
Form is available on the Forms tab under contractor licensing on Santa Rosa County Website.
- ☐ Permit Authorization - notarized
Form is available on the Forms tab under contractor licensing on Santa Rosa County Website.
- ☐ If you are a new contractor coming in through Reciprocity from another jurisdiction, letter must include Business & Law test information as well as your trade scores.
- ☐ **REMIND ME TO GIVE YOU YOUR SECURITY CODE**

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov Office: (850) 981-7000

Inspections/Compliance Division Fax: (850) 623-1208 • Planning/Zoning Division Fax: (850) 983-9874 • Commercial Review Fax: (850) 623-1381